Campus Pantry Student Staff Position Announcement

The University of Maryland Department of Dining Services is excited to announce available student staff positions to support the UMD Campus Pantry for 2021!

The mission of the UMD Campus Pantry is to alleviate food insecurity among the UMD-College Park community by providing emergency food to University of Maryland College Park students, faculty, and staff in need. Learn more about the Campus Pantry here: http://campuspantry.umd.edu

The Campus Pantry Team is seeking student staff members for employment for the Summer 2021, Fall 2021, and Spring 2022 semesters. Students working with the Campus Pantry will support the operations of the Pantry for approximately 10 hours per week at $12.00 per hour. We are hoping to build a team that will be with us from Summer 2021 - Spring 2022, or longer. Student Staff will be required to work during Campus Pantry operating hours, including donation and food sorting shifts and food distributions. Campus Pantry Student Staff will assist with the following projects and assignments:

- Assist with the move into the new Pantry space (we’re relocating to the ground floor of South Campus Dining)
- Interact with & assist visitors in the UMD Campus Pantry
- Facilitate and manage food distributions in the UMD Campus Pantry
- Manage volunteers at the Pantry
- Receive food donations and inventory Pantry supplies
- Prepare and distribute additional resources to Terps in need at the Pantry
- Administrative support such as the preparation of summaries of Pantry activities and semester reports of Pantry attendance
- Support creation of marketing materials such as flyers and social media posts
- Collaborate with on- and off-campus organizations to support the Pantry
- Implement projects for the continued evaluation and improvement of the Pantry
- Support events, promotions, and partnerships
- Other assignments as needed to support Campus Pantry operations

**Qualifications:** Campus Pantry Student Staff must have strong analytical skills and attention to detail. Verbal communication and organizational skills are also essential. Student Staff should be aware of the sensitive, confidential nature of working with Pantry visitors and be comfortable in a service setting. Familiarity with Microsoft Office (Word, Excel, and PowerPoint) is required. Familiarity with food safety, nutrition, and social justice issues is a plus. Must be comfortable lifting heavy items (50lbs). Full Non-Provisional Driver's license valid in Maryland with less than 6 points is preferred.

We will strongly consider your schedule in selecting our team. In your application, please indicate your specific availability for the summer 2021 and fall 2021 semester.

**Prerequisites:** Student Staff are expected to have a strong interest in social justice, a professional work ethic, and a desire to make the campus more sustainable and equitable. Student staff must be committed to the mission of the Campus Pantry. In addition, Student Staff must be disciplined and self-motivated as they will be leader for the operation and other campus pantry projects.

**Internship Credit:** Academic credit may be available for this position. Students must coordinate with their academic advisor to see if internship credit is available through their academic department. Students are responsible for determining internship requirements, such as hours worked and any academic projects, as well as covering the tuition-related implications of accepting the internship. The Department of Dining Services will not pay for course credits.

**To apply:** Send an updated resume and cover letter describing your interest in the position to campuspantry@umd.edu. Include “Campus Pantry Student Staff Application” in the subject line. **Priority deadline is April 5, 2021.** In your cover letter, please answer the following questions:

- Why do you want to work with the Campus Pantry and what are your qualifications for the position?
- Describe your previous experience with social justice, community service, and/or food access and nutrition programs/projects.
- What specific ideas and goals do you bring to this position?
- What is your availability for the Summer 2021 and Fall 2021?